

**LITURGICAL CUSTOMARY
ST. BEDE'S EPISCOPAL CHURCH
EPISCOPAL DIOCESE OF LOS ANGELES**

This document is designed to describe how the services are celebrated at St. Bede's using the resources of The Episcopal Church season by season. It is hoped that we will keep it up to date when changes are made.

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The Holy Eucharist: Rite Two
Season: **Advent**
Time of Service: 8 a.m./said

The Entrance Rite

Acclamation: "Blessed be God..."
Collect for Purity: all
Kyrie eleison

The Ministry of the Word

Collect: BCP
Lessons: RCL
Responses to the lessons (EOW 53)
Psalm: said, unison
Sermon: see Parish ROTA
Creed: ELLC (EOW 53-54), w/o filioque
Parish Announcements
Prayers of the People: Taken from: <http://oplater.net/prayer.htm>
Penitential Rite: Sentence #1, BCP 351/Invitation/Confession & Absolution
Peace

The Holy Communion

Hymn 380 (st. #3) - sung a capella as collection offered
Eucharistic Prayer B, BCP 367/ Advent preface (BCP 378)
Lord's Prayer: Traditional
Fraction: BCP 364 w/Alleluia
Postcommunion Prayer: BCP 366
Blessing: BOS 23
Dismissal

Notes

Birthday/Anniversary Prayers usu. on 2nd Sun. after the Postcommunion Prayer

The Holy Eucharist: Rite Two
Season: **Advent**
Time of Service: 10 a.m./music

The Entrance Rite

Welcome & Opening Hymn
Acclamation: "Blessed be God..."
Collect for Purity: all
Kyrie eleison (sung, S-91)

The Ministry of the Word

Collect: BCP
Lessons: RCL w/sung Alleluia
Responses to the lessons (EOW 53)
Psalm: sung, Hymn Tune Psalter
Sermon: see Parish ROTA
Creed: ELLC, w/o filioque
Parish Announcements
Prayers of the People: Taken from: <http://oplater.net/prayer.htm>
Penitential Rite: Sentence #1, BCP 351/Invitation/Confession & Absolution
Peace

The Holy Communion

Anthem & Presentation hymn
Eucharistic Prayer B, BCP 367/sung Sursum Corda & Advent Preface
Sanctus (S-114)
Memorial Acclamation (S-136)
Lord's Prayer: S -119
Fraction: Silence/S-158
Communion Hymn & Postcommunion Hymn
Postcommunion Prayer: BCP 366
Blessing: BOS 22
Dismissal

Notes

Birthday/Anniversary Prayers usu. on 2nd Sun. after the Postcommunion Prayer
Service of Word on the first Sunday of December: Lessons & Carols of Advent (FoM)

The Holy Eucharist: Rite Two

Season: **Advent**

Time of Service: Wednesday 7 p.m./said

The Entrance Rite

Acclamation: "Blessed be God..."

Kyrie eleison

The Ministry of the Word

Collect: BCP or HWHM

Lessons: RCL - either HWHM 23-30 or assigned commemoration from HWHM

Responses to the lessons (EOW 53)

Psalm: said, unison

Sermon: see Parish ROTA

Creed: ELLC (EOW 53-54), w/o filioque (on Major Feasts only)

Parish Announcements

Prayers of the People: BCP 389-391 w/"Kyrie eleison"

Penitential Rite: Sentence #1, BCP 351/Invitation/Confession & Absolution

The Healing Rite (2nd & 4th Wednesdays): BOS 169 Versicle & Response

BOS 170 Prayer & Laying-on-of-hands and Anointing (3rd form)

Peace

The Holy Communion

Eucharistic Prayer B, BCP 367/ Advent preface (BCP 378)

Lord's Prayer: Contemporary

Fraction: BCP 364 w/Alleluia

Postcommunion Prayer: BCP 366

Blessing: BOS 23

Dismissal

Notes

The Holy Eucharist: An Order for Celebration/informal
Season: Christmas Eve
Time of Service: 4.30 p.m./music

Opening Prayer
Children's Presentation

The Peace (BCP 360)
Eucharistic Prayer 1 (BCP 402-403)
Lord's Prayer, traditional (BCP 364)
Fraction (BCP 364)
Postcommunion Prayer (BCP 366)
Blessing: BOS 23 (2nd blessing)
Dismissal

The Holy Eucharist: Rite Two
Season: Christmas Eve
Time of Service: 10.30 p.m./music

Lessons & Carols Service

Greeting (S-57)
Scriptural Sentence (John 1.1-5) & Collect (Christmas 1)
Anthem
Hymn (#82)
Three Lessons & Responses (on final response, leaders/choir departs for processional)

The Entrance Rite

Opening Hymn
Acclamation: (S-76)
Collect for Purity: all
Gloria in Excelsis (sung, S-202)

The Ministry of the Word

Collect: BCP
Lessons: RCL w/sung Alleluia
Responses to the lessons (EOW 53)
Psalm: sung, Hymn Tune Psalter
Sermon: see Parish ROTA
Creed: ELLC, w/o filioque
Parish Announcements
Prayers of the People: Taken from: <http://oplater.net/prayer.htm>
Penitential Rite: Sentence #1, BCP 351/Invitation/Confession & Absolution
Peace

The Holy Communion

Anthem & Presentation hymn
Eucharistic Prayer B, BCP 367/sung Sursum Corda & Incarnation Preface
Sanctus (S-114)
Memorial Acclamation (S-136)
Conclusion (S-142)
Lord's Prayer: S -119
Fraction: Silence/S-158
Communion Hymn
Postcommunion Prayer: BCP 366
Blessing: BOS 23 (1st blessing)
Hymn at the Procession Out
Dismissal

Notes

Booklets for the three-year cycle are on file w/selected hymns

The Holy Eucharist: Rite Two
Season: Christmas
Time of Service: 8 a.m./said

The Entrance Rite

Acclamation: "Blessed be God..."
Collect for Purity: all
Gloria in Excelsis

The Ministry of the Word

Collect: BCP
Lessons: RCL
Responses to the lessons (EOW 53)
Psalm: said, unison
Sermon: see Parish ROTA
Creed: ELLC, w/o filioque
Parish Announcements
Prayers of the People: Taken from: <http://oplater.net/prayer.htm>
Penitential Rite: Sentence #1, BCP 351/Invitation/Confession & Absolution
Peace

The Holy Communion

Hymn 380 (st. #3) - sung a capella as collection offered
Eucharistic Prayer B, BCP 367 w/Incarnation Preface (BCP 378)
Fraction: BCP 364 w/Alleluia
Lord's Prayer: Traditional
Postcommunion Prayer: BCP 366
Blessing: BOS 23 (2nd blessing)
Dismissal

Notes

The Holy Eucharist: Rite Two
Season: Christmas
Time of Service: 10 a.m./music

The Entrance Rite

Welcome & Opening Hymn
Acclamation: "Blessed be God..."
Collect for Purity: all
Gloria in Excelsis (sung, S-202 or Hymn #96,refrain)

The Ministry of the Word

Collect: BCP
Lessons: RCL w/sung Alleluia
Responses to the lessons (EOW 53)
Psalm: sung, A New Metrical Psalter
Sermon: see Parish ROTA
Creed: ELLC, w/o filioque
Parish Announcements
Prayers of the People: Taken from: <http://oplater.net/prayer.htm>
Penitential Rite: Sentence #1, BCP 351/Invitation/Confession & Absolution
Peace

The Holy Communion

Anthem & Presentation hymn
Eucharistic Prayer B, BCP 367/sung Sursum Corda & Incarnation Preface
Sanctus (S-114)
Memorial Acclamation (S-136)
Lord's Prayer: S -119
Fraction: Silence/S-151
Communion Hymn & Postcommunion Hymn
Postcommunion Prayer: BCP 366
Blessing: BOS 23 (1st blessing)
Dismissal

Notes

A hymn-sing is sometimes done on Christmas 1 or 2

The Holy Eucharist: Rite Two
Season: Christmas
Time of Service: Wednesday 7 p.m./said

The Entrance Rite
Acclamation: "Blessed be God..."
Gloria in Excelsis

The Ministry of the Word
Collect: BCP or HWHM
Lessons: RCL - either HWHM 23-30 or assigned commemoration from HWHM
Responses to the lessons (EOW 53)
Psalm: said, unison
Sermon: see Parish ROTA
Creed: ELLC (EOW 53-54), w/o filioque (on Major Feasts only)
Parish Announcements
Prayers of the People: BCP 387
The Healing Rite (2nd & 4th Wednesdays): BOS 169 Versicle & Response
BOS 170 Prayer & Laying-on-of-hands and Anointing (3rd form)
Peace

The Holy Communion
Eucharistic Prayer B, BCP 367/ Incarnation preface (BCP 378)
Lord's Prayer: Contemporary
Fraction: BCP 364 w/Alleluia
Postcommunion Prayer: BCP 366
Blessing: BOS 23 (bottom)
Dismissal

Notes

The Holy Eucharist: Rite Two
Season: **Season after Epiphany**
Time of Service: 8 a.m./said

The Entrance Rite

Acclamation: "Blessed be God..."
Collect for Purity: all
Canticle 11 (BCP 87)

The Ministry of the Word

Collect: BCP
Lessons: RCL
Responses to the lessons (EOW 53)
Psalm: said, unison
Sermon: see Parish ROTA
Creed: ELLC, w/o filioque
Parish Announcements
Prayers of the People: Taken from: <http://oplater.net/prayer.htm>
Penitential Rite: Sentence #2, BCP 352/Invitation/Confession & Absolution
Peace

The Holy Communion

Hymn 380 (st. #3) - sung a capella as collection offered
Eucharistic Prayer A, BCP 361/ Epiphany (BCP 378) or Lord's Day preface (BCP 377/8)
Lord's Prayer: Traditional
Fraction: BCP 364 w/Alleluia
Postcommunion Prayer: BCP 365
Blessing: BOS 24 (2nd blessing) - on Epiphany 2C only;
otherwise BCP 339 (in contemporary language or "Blessings for Ordinary Time")
Dismissal

Notes

If the Feast of the Epiphany falls on a Sunday,
the service includes the Epiphany preface & blessing (BOS 24/2nd)/ color: White
Baptismal Liturgy for the 1st Sunday after the Epiphany
Birthday/Anniversary Prayers usu. on 2nd Sun. after the Postcommunion Prayer

The Holy Eucharist: Rite Two
Season: **Season after Epiphany**
Time of Service: 10 a.m./music

The Entrance Rite

Welcome & Opening Hymn
Acclamation: (EOW 50 - either of the first two)
Collect for Purity: all
Gloria (Lambeth Praise #232)

The Ministry of the Word

Collect: Revised Common Lectionary Prayers for Years A, B or C
Lessons: RCL w/sung Alleluia
Responses to the lessons (EOW 53)
Psalm: sung, Hymn Tune Psalter
Sermon: see Parish ROTA
Creed: ELLC, w/o filioque [see Notes below]
Parish Announcements
Prayers of the People: Taken from: <http://oplater.net/prayer.htm>
Penitential Rite: Sentence #2, BCP 352/Invitation/Confession & Absolution (EOW 56)
Peace

The Holy Communion

Anthem & Presentation hymn
Eucharistic Prayer 1, (EOW 57-59); sung Sursum Corda & EOW Preface
Sanctus (S-127)
Memorial Acclamation (S-133)
Lord's Prayer: said, contemporary
Fraction: S-152
Communion Hymn & Postcommunion Hymn
Postcommunion Prayer: (EOW 69)
BOS 24 (1st blessing) - on Epiphany 2C only;
otherwise BCP 339 (in contemporary language or "Blessings for Ordinary Time")
Dismissal

Notes

If the Feast of the Epiphany falls on a Sunday,
the service includes the Epiphany preface & blessing (BOS 24/1st)
Baptismal Liturgy for the 1st Sunday after the Epiphany
Birthday/Anniversary Prayers usu. on 2nd Sun. after the Postcommunion Prayer
In 2012, we will experiment with the use of WLP #769 for the affirmation of faith.

The Holy Eucharist: Rite Two
Season: **Season after Epiphany**
Time of Service: Wednesday 7 p.m./said

The Entrance Rite

Acclamation: "Blessed be God..."
Canticle 11 (BCP 87)

The Ministry of the Word

Collect: BCP or HWHM
Lessons: either feria (RCL Lesson Calendar) or assigned commemoration from HWHM
Responses to the lessons (EOW 53)
Psalm: said, unison
Sermon: see Parish ROTA
Creed: ELLC, w/o filioque (on Major Feasts only)
Parish Announcements
Prayers of the People: BCP 387
Penitential Rite: Sentence #2, BCP 352/Invitation/Confession & Absolution
The Healing Rite (2nd & 4th Wednesdays): BOS 169 Versicle & Response
BOS 170 Prayer & Laying-on-of-hands and Anointing (3rd form)
Peace

The Holy Communion

Eucharistic Prayer A, BCP 361/ Epiphany (BCP 378) or Lord's Day preface (BCP 377/8)
Lord's Prayer: Contemporary
Fraction: BCP 364 w/Alleluia
Postcommunion Prayer: BCP 365
Blessing: BOS 24 (2nd blessing) - on Epiphany only;
otherwise BCP 339 (in contemporary language or "Blessings for Ordinary Time")
Dismissal

Notes

If the Feast of the Epiphany falls on a Wednesday,
the service includes the Epiphany preface & blessing (BOS 24/1st)

The Holy Eucharist: Rite Two
Season: Ash Wednesday
Time of Service: Noon & 7 p.m./sung

The Entrance Rite - Silence

The Ministry of the Word

Collect: BCP 264
Lessons: RCL w/Lenten Verse, Sung
Responses to the lessons (EOW 53)
Psalm: sung, unison (S-413)
Sermon: see Parish ROTA
Exhortation (BCP 264-265)
Prayer over the Ashes & Imposition of Ashes (BCP 265)
Psalm 51, said (BCP 266-267)
Litany of Penitence & Absolution (BCP 267-269)
Peace
Parish Announcements

The Holy Communion

Presentation hymn
Eucharistic Prayer C (as amended) BCP 369/Sursum Corda: Hymnal (acc.) S-370
Sanctus (S-124)
Lord's Prayer: said, contemporary
Fraction: S-161
Postcommunion Hymn
Postcommunion Prayer: BCP 365
Lenten Prayer over the People: BOS 25
Dismissal

Notes

Altar Guild should put out wedges of lemon and paper towel for fingers

The Holy Eucharist: Rite Two

Season: **Lent**

Time of Service: 8 a.m./said

The Entrance Rite - Penitential Order

The Great Litany: said (EOW 46-49) - 1st Sunday of Lent only; end with Trisagion

Acclamation: BCP 351 - 3rd

The Exhortation (BCP 316)- 3rd Sunday of Lent only; end with Confession

Penitential Rite: Sentence #2, BCP 352/Invitation/Confession & Absolution

Trisagion (BCP356)

The Ministry of the Word

Collect: BCP

Lessons: RCL

Responses to the lessons (EOW 53)

Psalm: said, unison

Sermon: see Parish ROTA

Creed: ELLC, w/o filioque

Parish Announcements

Prayers of the People: Taken from: <http://oplater.net/prayer.htm>

Peace

The Holy Communion

Hymn 380 (st. #3) - sung a capella as collection offered

Eucharistic Prayer A, BCP 361/ Lent (BCP 379) - 1st: Lent 1,2,3; 2nd: Lent 4,5

Lord's Prayer: Traditional

Fraction: BCP 364 w/out Alleluia

Postcommunion Prayer: BCP 365

Lenten Prayer over the People: BOS 25-26 (as noted for each Sunday)

Dismissal

Notes

Birthday/Anniversary Prayers usu. on 2nd Sun. after the Postcommunion Prayer

The Holy Eucharist: Rite Two
Season: **Lent**
Time of Service: 10 a.m./sung

The Entrance Rite - Penitential Order

The Great Litany: , sung (EOW 46-49) - 1st Sunday of Lent only; end with Trisagion
Acclamation: BCP 351 - 3rd
The Exhortation (BCP 316)- 3rd Sunday of Lent only; end with Confession
Penitential Rite: Sentence #2, BCP 352/Invitation/Confession & Absolution
Trisagion (WLP 845)

The Ministry of the Word

Collect: BCP
Lessons: RCL w/Lenten Verse, Sung
Responses to the lessons (EOW 53)
Psalm: sung, unison (S-413)
Sermon: see Parish ROTA
Creed: ELLC, w/o filioque
Parish Announcements
Prayers of the People: Taken from: <http://oplater.net/prayer.htm>
Peace

The Holy Communion

Anthem & Presentation hymn
Eucharistic Prayer C (as amended) BCP 369/Sursum Corda: Hymnal (acc.) S-370
Sanctus (S-124)
Lord's Prayer: said, contemporary
Fraction: S-161
Communion Hymn & Postcommunion Hymn
Postcommunion Prayer: BCP 365
Lenten Prayer over the People: BOS 25-26 (as noted for each Sunday)
Dismissal

Notes

Birthday/Anniversary Prayers usu. on 2nd Sun. after the Postcommunion Prayer

The Holy Eucharist: Rite Two

Season: **Lent**

Time of Service: Wednesday 7 p.m./said

The Entrance Rite - Penitential Order

Acclamation: BCP 351 - 3rd

Penitential Rite: Sentence #2, BCP 352/Invitation/Confession & Absolution

Trisagion (BCP356)

The Ministry of the Word

Collect: BCP or HWHM

Lessons: either HWHM 31-65 or assigned commemoration from HWHM

Responses to the lessons (EOW 53)

Psalm: said, unison

Sermon: see Parish ROTA

Creed: ELLC, w/o filioque (on Major Feasts only)

Parish Announcements

Prayers of the People: BCP 385-386

The Healing Rite BOS 169 Versicle & Response

BOS 170 Prayer & Laying-on-of-hands and Anointing (3rd form)

Peace

The Holy Communion

Eucharistic Prayer C (as amended) BCP 369

Lord's Prayer: Contemporary

Fraction: BCP 364 w/out Alleluia

Postcommunion Prayer: BCP 365

Lenten Prayer over the People: BOS 25-26 (as noted for each Sunday)

Dismissal

Notes

St. Bede's has recently alternated Wednesday services with St. Andrew's Lutheran Church
(AW, L2, L4 at SBEC and L1, L3 & L5 at SALC)

The Holy Eucharist: Rite Two
Season: Sunday of the Passion/Palm Sunday
Time of Service: 8 a.m./said

The Liturgy of the Psalms - if weather permits, outside around central table; otherwise, in Church
Acclamation & Collect (BCP 270)
The Lesson, as appointed (BCP 271)
Blessing of the Psalms (BCP 271)
Anthem & Procession (BCP 271)
Psalm 118. 19-29, said in unison in procession with palms (BCP 762-763)
Station Collect (BCP 272), said by Celebrant while facing Altar

The Ministry of the Word
Collect: BCP 272
Lessons: RCL
Responses to the lessons (EOW 53)
Psalm: said, unison
The Passion Gospel, as appointed with various readers or one reader w/responses
Sermon: see Parish ROTA
Parish Announcements
Prayers of the People: Taken from: <http://oplater.net/prayer.htm>
Peace

The Holy Communion
Hymn 380 (st. #3) - sung a capella as collection offered
Eucharistic Prayer A, BCP 361/ Holy Week (BCP 379)
Lord's Prayer: Traditional
Fraction: BCP 364 w/out Alleluia
Postcommunion Prayer: BCP 365
Lenten Prayer over the People: BOS 26
Dismissal

Notes

Altar Guild/office should put out directions for making Palm Crosses.
Birthday/Anniversary Prayers are moved from this Sunday to Easter 2

The Holy Eucharist: Rite Two

Season: Sunday of the Passion/Palm Sunday

Time of Service: 10 a.m./sung

The Liturgy of the Psalms - in the Parish Hall Acclamation & Collect (#153 - Anthem)

The Lesson, as appointed

Blessing of the Psalms (# 153 - Blessing; Altar ed. – for the celebrant)

Anthem & Procession (#153 - end of Blessing and At the Procession)

Hymn #154 in procession, if weather permits, outside around the Church
(alternate, up the NE stairs)

Station Collect (BCP 272), said by Celebrant in Patio while congregation all around

Hymn: #64 (1940 Hymnal/Winchester New) - procession of all into church

The Ministry of the Word

Collect: BCP 272, sung

Lessons: RCL

Responses to the lessons (EOW 53)

Psalm: sung, unison (S-413)

The Passion Gospel, as appointed with various readers or one reader w/responses

Sermon: see Parish ROTA

Parish Announcements

Prayers of the People: Taken from: <http://oplater.net/prayer.htm>

Peace

The Holy Communion

Anthem & Presentation hymn

Eucharistic Prayer A (BCP 361/Sursum Corda: S-120)

Sanctus (S-124)

Lord's Prayer: said, contemporary

Fraction: S-161

Communion Hymn & Postcommunion Hymn

Postcommunion Prayer: BCP 365

Lenten Prayer over the People: BOS 26

Dismissal

Notes

Altar Guild/office should put out directions for making Palm Crosses.

Birthday/Anniversary Prayers are moved from this Sunday to Easter 2

The Holy Eucharist: Rite Two

Season: Holy Week (Monday & Tuesday)

Time of Service: 7 p.m./said

The Holy Week Booklet is in the computer. Need: Celebrant, server and reader.

Tenebrae

Season: Holy Week (Wednesday)

Time of Service: 8 p.m./said

The Holy Week Booklet is in the computer. Need: 2-3 Readers & Acolyte.

The Holy Eucharist: Rite Two

Season: Holy Week (Maundy Thursday)

Time of Service: 7 p.m./sung

The Entrance Rite

Welcome & Opening Hymn

Acclamation: (BCP 355, 3rd acclamation)

Collect for Purity: all

Trisagion (WLP 845)

The Ministry of the Word

Collect: (BCP 274)

Lessons: RCL w/sung Verse

Responses to the lessons (EOW 53)

Psalm: sung, unison (S-413)

Sermon: see Parish ROTA

At the Foot-Washing (BOS 93)

Anthems or Hymns

Parish Announcements

Prayers of the People: Taken from: <http://oplater.net/prayer.htm>

Peace

The Holy Communion

Presentation hymn

Eucharistic Prayer D (BCP 372/Sursum Corda: S-120)

Sanctus (S-124)

Memorial Acclamation (S-140)

Lord's Prayer: said, contemporary

Fraction: S-153, Invitation (BCP 264) & Agnus Dei (S-161)

Communion Hymn

Postcommunion Prayer: BCP 365

Hymn(s) at the Veneration of the Sacrament

Psalm 22 (BCP 610-612), said in unison w/Antiphon (BOS 94)

Lenten Prayer over the People: BOS 26 w/NO Dismissal

Notes The service is followed by a prayer vigil in the Chapel until the Noon Good Friday Service.

The Liturgy for Good Friday
Season: Holy Week (Good Friday)
Time of Service: Noon/sung

The Entrance Rite – in silence (ministers, cassocks only)
Acclamation: (BCP 276)

The Ministry of the Word
Collect: (BCP 276)
Lessons: RCL w/sung Verse
Responses to the lessons (EOW 53)
Psalm: sung, unison (S-413)
The Passion Gospel, as appointed with various readers or one reader w/responses
Sermon: see Parish ROTA
Hymn of the Day
Parish Announcements
The Solemn Collects (BCP pp. 277-280) - deacon/minister & celebrant
The Veneration of the Cross - Anthem(s) - (BCP pp. 281-282) & Hymn

The Ministry of the Sacrament
Hymn at the Procession from the Chapel
Confession & Absolution (BCP 360)
The Lord's Prayer (BCP p. 363-364, contemporary)
Invitation & Distribution of Communion
(Following the cleansing of the elements, the sanctuary lamp is extinguished)
Concluding Prayer (BCP 282) w/NO dismissal

The Liturgy for Holy Saturday
Season: Holy Week (Holy Saturday)
Time of Service: Noon/said
The Triduum Booklet is in the computer. Need: Leader & Reader(s)
Traditional non-scriptural reading "Something strange is happening..." is in the computer.

The Holy Eucharist: Rite Two
Season: Easter Vigil
Time of Service: 6.30 a.m./music

The Lighting of the Paschal Candle - Celebrant and (hopefully) congregation on the patio
Opening address & Prayer (BCP 285)
“The Light of Christ” (S68) - sung in procession
The Exsultet (S69 & Altar ed.)

The Vigil

Initial address (BCP 288)
Lessons & Responses (sung, by choir or all) - suggested rotation is in the computer

Holy Baptism or The Renewal of Baptismal Vows

Presentation & Examination (BCP 301-303, excluding final 2 lines on 303)
Introduction to Renewal of Baptismal Vows (BCP 292)
The Renewal of Baptismal Vows (BCP 292-294)
Prayers for the Candidates (BCP 305-306)
Thanksgiving over the Water (BCP 306-307/S75 & Altar ed.)
The Baptism (BCP 307) & Signation (BCP 308) & Giving of a Candle
Prayer (BCP 308, said or sung)
The Vidi Aquam (choir, during the asperges)
The Welcome (BCP 308)

or, The Renewal of Baptismal Vows

Introduction to Renewal of Baptismal Vows (BCP 292)
The Renewal of Baptismal Vows (BCP 292-294)
The Vidi Aquam (choir, during the asperges)

The Ministry of the Word

Acclamation (S78)
Canticle (traditionally here S-236, while bells are rung)
Collect: BCP, sung
Lessons: RCL w/sung Alleluia (S70)
Responses to the lessons (EOW 53)
Sermon: see Parish ROTA
Creed: ELLC, w/o filioque
Parish Announcements
Prayers of the People: Taken from: <http://oplater.net/prayer.htm>
Peace

The Holy Communion

Anthem & Presentation hymn
Eucharistic Prayer A (BCP 361), sung Sursum Corda & Easter Preface
Sanctus (S-128)
Memorial Acclamation (S-133)
Conclusion (S-142)
Lord's Prayer: sung (S-150)

Fraction: (S-154)
Communion Anthem, Communion Hymn & Postcommunion Hymn
Postcommunion Prayer: BCP 366
Blessing: BOS 26
Dismissal (S-175)

Notes

The kneelers are removed from the Sanctuary before the Great Vigil and returned after Pentecost. A note from previous years is used to explain the omission of The Penitential Rite and the removal of the kneelers.

Birthday/Anniversary Prayers are moved from this Sunday to Easter 2

Birthday/Anniversary Prayers usu. on 2nd Sun. after the Postcommunion Prayer

The Holy Eucharist: Rite Two
Season: Easter Day (Booklets for the three-year cycle are on file w/selected hymns)
Time of Service: 10 a.m./music

The Entrance Rite

Welcome & Opening Hymn
Acclamation: sung S-78
Collect for Purity: all
Gloria (S-278 or Hymnal 417)

The Ministry of the Word

Collect: BCP
Sequence (Orchestral & Choral)
Lessons: RCL w/sung Alleluia
Responses to the lessons (EOW 53)
Psalm: sung, Hymn Tune Psalter
Sermon: see Parish ROTA
Creed: ELLC, w/o filioque
Parish Announcements
Prayers of the People: Taken from: <http://oplater.net/prayer.htm>
Peace

The Holy Communion

Anthem & Presentation hymn
Eucharistic Prayer A (BCP 361), sung Sursum Corda & Easter Preface
Sanctus (S-128)
Memorial Acclamation (S-133)
Conclusion (S-142)
Lord's Prayer: sung (S-150)
Fraction: (S-154)
Communion Anthem, Communion Hymn & Postcommunion Hymn
Postcommunion Prayer: BCP 366
Blessing: BOS 26
Dismissal (S-175)

Notes

The kneelers are removed from the Sanctuary before the Great Vigil and returned after Pentecost. A note from previous years is used to explain the omission of The Penitential Rite and the removal of the kneelers.

A baptism may be celebrated at this service, but preferred at the Vigil or on Easter 2.

Birthday/Anniversary Prayers are moved from this Sunday to Easter 2

Birthday/Anniversary Prayers usu. on 2nd Sun. after the Postcommunion Prayer

The Holy Eucharist: Rite Two
Season: Easter
Time of Service: 8 a.m./said

The Entrance Rite

Acclamation: "Alleluia! Christ is risen..."
Collect for Purity: all
Gloria in Excelsis (BCP 356)

The Ministry of the Word

Collect: BCP
Lessons: RCL
Responses to the lessons (EOW 53)
Psalm: said, unison
Sermon: see Parish ROTA
Creed: ELLC, w/o filioque
Parish Announcements
Prayers of the People: Taken from: <http://oplater.net/prayer.htm>
Peace

The Holy Communion

Hymn 380 (st. #3) - sung a capella as collection offered
Eucharistic Prayer A, BCP 361/ Easter Preface (BCP 379)
Lord's Prayer: Traditional
Fraction: BCP 364 w/Alleluia
Postcommunion Prayer: BCP 366
Blessing: BOS 27
Dismissal w/Alleluias

Notes

The kneelers are removed from the Sanctuary before the Great Vigil and returned after Pentecost. A note from previous years is used to explain the omission of The Penitential Rite and the removal of the kneelers.
Birthday/Anniversary Prayers from Palm Sunday or Easter Day transferred here.
Birthday/Anniversary Prayers usu. on 2nd Sun. after the Postcommunion Prayer

The Holy Eucharist: Rite Two
Season: Easter
Time of Service: 10 a.m./music

The Entrance Rite

Welcome & Opening Hymn
Acclamation: sung S-78
Collect for Purity: all
Gloria (S-278 or Hymnal 417)

The Ministry of the Word

Collect: BCP
Lessons: RCL w/sung Alleluia
Responses to the lessons (EOW 53)
Psalm: sung, Hymn Tune Psalter
Sermon: see Parish ROTA
Creed: ELLC, w/o filioque
Parish Announcements
Prayers of the People: Taken from: <http://oplater.net/prayer.htm>
Peace

The Holy Communion

Anthem & Presentation hymn
Eucharistic Prayer A (BCP 361), sung Sursum Corda & Easter Preface
Sanctus (S-128)
Memorial Acclamation (S-133)
Conclusion (S-142)
Lord's Prayer: sung (S-150)
Fraction: (S-154)
Communion Hymn & Postcommunion Hymn
Postcommunion Prayer: BCP 366
Blessing: BOS 26
Dismissal (S-175)

Notes

The kneelers are removed from the Sanctuary before the Great Vigil and returned after Pentecost. A note from previous years is used to explain the omission of The Penitential Rite and the removal of the kneelers.
The Lessons and Carols of Easter may be celebrated on Easter 2
Birthday/Anniversary Prayers from Palm Sunday or Easter Day transferred here.
Birthday/Anniversary Prayers usu. on 2nd Sun. after the Postcommunion Prayer.

The Holy Eucharist: Rite Two
Season: Easter
Time of Service: Wednesday 7 p.m./said

The Entrance Rite
Acclamation: "Alleluia! Christ is risen..."
Gloria in Excelsis (BCP 356)

The Ministry of the Word
Collect: BCP or HWHM
Lessons: RCL for Easter Week & either HWHM 67-85 or assigned comm. from HWHM
Responses to the lessons (EOW 53)
Psalm: said, unison
Sermon: see Parish ROTA
Creed: ELLC, w/o filioque (in Easter Week & on Major Feasts only)
Parish Announcements
Prayers of the People: BCP 387
The Healing Rite (2nd & 4th Wednesdays): BOS 169 Versicle & Response
BOS 170 Prayer & Laying-on-of-hands and Anointing (3rd form)
Peace

The Holy Communion
Eucharistic Prayer A, BCP 361/ Easter Preface (BCP 379)/Sanctus WLP 858
Lord's Prayer: Contemporary
Fraction: BCP 364 w/Alleluia
Postcommunion Prayer: BCP 366
Blessing: BOS 27
Dismissal w/Alleluias

Notes
The kneelers are removed from the Sanctuary before the Great Vigil and returned after Pentecost. A note from previous years is used to explain the omission of The Penitential Rite and the removal of the kneelers.

The Holy Eucharist: Rite Two
Season: **Season after Pentecost**
Time of Service: 8 a.m./said

The Entrance Rite

Acclamation: "Blessed be God..."
Collect for Purity: all
Canticles 16 (BCP 92), 20 (BCP 94), 21 (BCP 95), each used for several weeks in rotation

The Ministry of the Word

Collect: BCP
Lessons: RCL
Responses to the lessons (EOW 53)
Psalm: said, unison
Sermon: see Parish ROTA
Creed: ELLC, w/o filioque
Parish Announcements
Prayers of the People: Taken from: <http://oplater.net/prayer.htm>
Penitential Rite: Sentence #3, BCP 352/Invitation/Confession & Absolution
Peace

The Holy Communion

Hymn 380 (st. #3) - sung a capella as collection offered
Eucharistic Prayer A, BCP 361/ Lord's Day preface (BCP 377/8)
Lord's Prayer: Traditional
Fraction: BCP 364 w/Alleluia
Postcommunion Prayer: BCP 365
Blessing: BCP 339 (in contemporary language or "Blessings for Ordinary Time")
Dismissal

Notes

For Trinity Sunday,
Song of Praise: Te Deum
Trinity Preface at the Eucharist
Trinity Dismissal (BOS 28-2nd)
If a Summer Baptismal Sunday is needed, Transfiguration or Holy Cross (tr.) is suggested
Birthday/Anniversary Prayers usu. on 2nd Sun. after the Postcommunion Prayer

The Holy Eucharist: Rite Two
Season: **Season after Pentecost, June - July**
Time of Service: 10 a.m./music

The Entrance Rite

Welcome & Opening Hymn
Acclamation: (EOW 50 - either of the first two)
Collect for Purity: all
Hymn of Praise: Gloria (Lambeth Praise #232) or metrical settings of Canticles 16, 20 & 21
(A New Metrical Psalter pp. 33, 37-39; Hymnal 1982 444, 421, 366, 364 &
WLP 889, 890, 896-903), Hymnal 1982 Cantic settings S-248-252, 272-288, or
hymns appropriate to the lectionary (Hymnal Studies Five or The Hymnary)

The Ministry of the Word

Collect: Revised Common Lectionary Prayers for Years A, B or C
Lessons: RCL w/sung Alleluia
Responses to the lessons (EOW 53)
Psalm: sung, Simplified Anglican Chant (S-408-415), Anglican Chant (S-417-424 or
The Anglican Chant Psalter), The Psalmnary, Psalter for Christian Worship, or
A New Metrical Psalter)
Sermon: see Parish ROTA
Creed: ELLC, w/o filioque
Parish Announcements
Prayers of the People: Taken from: <http://oplater.net/prayer.htm>
Penitential Rite: Sentence #3, EOW 56/Invitation/Confession & Absolution
Peace

The Holy Communion

Anthem & Presentation hymn
Eucharistic Prayer 1, (EOW 57-59); sung Sursum Corda & EOW Preface
(unless a special day w/individualized Preface)
Sanctus (S-125)
Memorial Acclamation (S-133)
Lord's Prayer: said, contemporary
Fraction: (WLP 876)
Communion Hymn & Postcommunion Hymn
Postcommunion Prayer: (EOW 70)
Blessing: EOW 70-71, BCP 339 (in contemp. language or "Blessings for Ordinary Time")
Dismissal

Notes

For Trinity Sunday,
Song of Praise: Te Deum in some setting or at least Trinity Hymn
Trinity Preface at the Eucharist
Trinity Dismissal (BOS 28-1st)
Birthday/Anniversary Prayers usu. on 2nd Sun. after the Postcommunion Prayer

The Holy Eucharist: Rite Two

Season: **Season after Pentecost, August - September**

Time of Service: 10 a.m./music

The Entrance Rite

Welcome & Opening Hymn

Acclamation: (EOW 50 - either of the first two)

Collect for Purity: all

Hymn of Praise: Gloria (Lambeth Praise #232) or metrical settings of Canticles 16, 20 & 21 (A New Metrical Psalter pp. 33, 37-39; Hymnal 1982 444, 421, 366, 364 & WLP 889, 890, 896-903), Hymnal 1982 Canticle settings S-248-252, 272-288, or hymns appropriate to the lectionary (Hymnal Studies Five or The Hymnary)

The Ministry of the Word

Collect: Revised Common Lectionary Prayers for Years A, B or C

Lessons: RCL w/sung Alleluia

Responses to the lessons (EOW 53)

Psalm: sung, Simplified Anglican Chant (S-408-415), Anglican Chant (S-417-424 or The Anglican Chant Psalter), The Psalmnary, Psalter for Christian Worship, or A New Metrical Psalter)

Sermon: see Parish ROTA

Creed: ELLC, w/o filioque

Parish Announcements

Prayers of the People: Taken from: <http://oplater.net/prayer.htm>

Penitential Rite: Sentence #3, EOW 56/Invitation/Confession & Absolution

Peace

The Holy Communion

Anthem & Presentation hymn

Eucharistic Prayer 2, (EOW 60-62); sung Sursum Corda & EOW Preface
(unless a special day w/individualized Preface)

Sanctus (S-130)

Lord's Prayer: said, contemporary

Fraction: (S-164)

Communion Hymn & Postcommunion Hymn

Postcommunion Prayer: (EOW 70)

Blessing: EOW 70-71, BCP 339 (in contemp. language or "Blessings for Ordinary Time")

Dismissal

Notes

If a Summer Baptismal Sunday is needed, Transfiguration or Holy Cross (tr.) is suggested
Birthday/Anniversary Prayers usu. on 2nd Sun. after the Postcommunion Prayer

The Holy Eucharist: Rite Two

Season: **Season after Pentecost, October-November**

Time of Service: 10 a.m./music

The Entrance Rite

Welcome & Opening Hymn

(note: Processions resume on All Saints' Sunday; Welcome-Processional Hymn, etc.)

Acclamation: (EOW 50 - either of the first two)

Collect for Purity: all

Hymn of Praise: Gloria (Lambeth Praise #232) or metrical settings of Canticles 16, 20 & 21

(A New Metrical Psalter pp. 33, 37-39; Hymnal 1982 444, 421, 366, 364 &

WLP 889, 890, 896-903), Hymnal 1982 Canticle settings S-248-252, 272-288,

or hymns appropriate to the lectionary (Hymnal Studies Five or The Hymnary)

The Ministry of the Word

Collect: Revised Common Lectionary Prayers for Years A, B or C

Lessons: RCL w/sung Alleluia

Responses to the lessons (EOW 53)

Psalm: sung, Simplified Anglican Chant (S-408-415), Anglican Chant (S-417-424 or

The Anglican Chant Psalter), The Psalmnary, Psalter for Christian Worship,

or A New Metrical Psalter)

Sermon: see Parish ROTA

Creed: ELLC, w/o filioque

Parish Announcements

Prayers of the People: Taken from: <http://oplater.net/prayer.htm>

Penitential Rite: Sentence #3, EOW 56/Invitation/Confession & Absolution

Peace

The Holy Communion

Anthem & Presentation hymn

Eucharistic Prayer 3, (EOW 62-65); sung Sursum Corda & EOW Preface

(unless a special day w/individualized Preface)

Sanctus (S-129)

Memorial Acclamation (EOM2, #135)

Lord's Prayer: said, contemporary

Fraction: (H-370, st. 6)

Communion Hymn & Postcommunion Hymn

Postcommunion Prayer: (EOW 70)

Blessing: EOW 70-71, BCP 339 (in contemp. language or "Blessings for Ordinary Time")

Dismissal

Notes

Baptismal Liturgy for All Saints' Sunday

Birthday/Anniversary Prayers usu. on 2nd Sun. after the Postcommunion Prayer

The Holy Eucharist: Rite Two

Season: Season after Pentecost, June - November

Time of Service: Wednesday 7 p.m./said

The Entrance Rite

Acclamation: (EOW 50 - 1st)

Collect for Purity: all

Hymn of Praise:

Lord, Have mercy BCP 356 or Gloria in Excelsis BCP 356 (on Major Feasts only)

The Ministry of the Word

Collect: BCP or HWHM

Lessons: either feria (RCL Lesson Calendar) or assigned commemoration from HWHM

Responses to the lessons (EOW 53)

Psalm: said, in unison

Sermon: see Parish ROTA

Creed: ELLC, w/o filioque (on Major Feasts only)

Parish Announcements

Prayers of the People: BCP 385-86

Penitential Rite: Sentence #13, EOW 56/Invitation/Confession & Absolution

The Healing Rite (2nd & 4th Wednesdays): BOS 169 Versicle & Response

BOS 170 Prayer & Laying-on-of-hands and Anointing (3rd form)

Peace

The Holy Communion

Eucharistic Prayer 1, EOW 57-59; EOW Preface (or suggested individualized Preface)

Lord's Prayer: said, contemporary

Fraction: (EOW 69 - 1st three options offered)

Postcommunion Prayer: (EOW 69 or 70)

Blessing: EOW 70-71, BCP 339 (in contemp. language or "Blessings for Ordinary Time")

Dismissal

Notes

In summer Ordinary time services, a service from another Anglican Province is used

The Holy Eucharist: Rite Two
Season: Thanksgiving Day or Eve
Time of Service: 7 p.m./music

The Entrance Rite

Welcome & Opening Hymn
Acclamation: (EOW 50 - either of the first two)
Collect for Purity: all
Hymn of Praise: Hymnal 1982 288 or 396

The Ministry of the Word

Collect: Revised Common Lectionary Prayers for Years A, B or C
Lessons: RCL w/sung Alleluia
Responses to the lessons (EOW 53)
Psalm: sung, Simplified Anglican Chant (S-408-415), The Psalmnary, or A New Metrical Psalter)
Sermon: see Parish ROTA
Creed: ELLC, w/o filioque
Parish Announcements
Prayers of the People: A Litany of Thanksgiving (BCP pp. 837)
Penitential Rite: Sentence #3, EOW 56/Invitation/Confession & Absolution
Peace

The Holy Communion

Presentation hymn
Eucharistic Prayer 3, (EOW 62-65); sung Sursum Corda & EOW Preface
Sanctus (S-129)
Memorial Acclamation (EOM2, #135)
Lord's Prayer: said, contemporary
Fraction: (H-370, st. 6)
Communion Hymn & Postcommunion Hymn
Postcommunion Prayer: (EOW 70)
Blessing: EOW 70-71, BCP 339 (in contemp. language or "Blessings for Ordinary Time")
Dismissal

Notes

The Holy Eucharist: Rite Two
Season: Baptismal Sunday (or Renewal of Baptismal Vows)
Time of Service: 8 a.m./said

The Entrance Rite

Acclamation: (BCP 299: “Blessed be God ...” or for Pentecost, “Alleluia. Christ is risen.”)
Versicles (BCP 299)

The Ministry of the Word

Collect: BCP
Lessons: RCL
Responses to the lessons (EOW 53)
Psalm: said, unison
Sermon: see Parish ROTA

Holy Baptism or The Renewal of Baptismal Vows

Presentation & Examination (BCP 301-303)
The Baptismal Covenant (BCP 304-305)
The Renewal of Baptismal Vows (BCP 292-294)
Prayers for the Candidates (BCP 305-306)
Thanksgiving over the Water (BCP 306-307)
The Baptism (BCP 307) & Signation (BCP 308) & Giving of a Candle
Prayer (BCP 308)
The Asperges)
The Welcome (BCP 308)

or, The Renewal of Baptismal Vows

Introduction to Renewal of Baptismal Vows (BCP 292) -
omitting “...now that your Lenten observance is ended, ...”
The Renewal of Baptismal Vows (BCP 292-294)
The Asperges

Peace

Parish Announcements

Prayers of the People: Taken from: <http://oplater.net/prayer.htm>

The Holy Communion

Anthem & Presentation hymn
Eucharistic Prayer D (BCP 372)
Lord’s Prayer: contemporary
Fraction
Postcommunion Prayer: BCP 366
Blessing: BOS 24-2nd (Baptism of Jesus), BOS 27-3rd (Pentecost), BOS 29-Final (All Saints’)
Dismissal

The Holy Eucharist: Rite Two
Season: Baptismal Sunday (or Renewal of Baptismal Vows)
Time of Service: 10 a.m./music

The Entrance Rite

Acclamation: (S-71: “Blessed be God ...” or for Pentecost: S-72 “Alleluia. Christ is risen.”)
Versicles (BCP 299, S-74)

The Ministry of the Word

Collect: BCP (sung)
Lessons: RCL
Responses to the lessons (EOW 53)
Psalm: sung, Hymn Tune Psalter
Sermon: see Parish ROTA

Holy Baptism or The Renewal of Baptismal Vows

Presentation & Examination (BCP 301-303)
The Baptismal Covenant (BCP 304-305)
The Renewal of Baptismal Vows (BCP 292-294)
Prayers for the Candidates (BCP 305-306)
Thanksgiving over the Water (BCP 306-307/S75 & Altar ed.)
The Baptism (BCP 307) & Signation (BCP 308) & Giving of a Candle
Prayer (BCP 308, said or sung)
The Vidi Aquam (choir, during the asperges)
The Welcome (BCP 308)

or, The Renewal of Baptismal Vows

Introduction to Renewal of Baptismal Vows (BCP 292) -
omitting “...now that your Lenten observance is ended, ...”
The Renewal of Baptismal Vows (BCP 292-294)
The Vidi Aquam (choir, during the asperges)

Peace

Parish Announcements

Prayers of the People: Taken from: <http://oplater.net/prayer.htm>

The Holy Communion

Anthem & Presentation hymn
Eucharistic Prayer D (BCP 372), sung Sursum Corda
Sanctus (S-128)
Memorial Acclamation (S-140)
Conclusion (S-142)
Lord’s Prayer: sung (S-150)
Fraction: (S-154)
Communion Hymn & Postcommunion Hymn
Postcommunion Prayer: BCP 366
Blessing: BOS 24-1st (Baptism of Jesus), BOS 27-2nd (Pentecost), BOS 28-3rd (All Saints)
Dismissal

Event: Patronal Celebration

The Commemoration of St. Bede falls on May 25. It is often commemorated here with a Patronal Celebration evensong using the propers for St. Bede (HWHM 386-387). If the day falls on a Sunday of Eastertide or "Ordinary Time", the propers might be used on that Sunday. It cannot displace either the Day of Pentecost or Trinity Sunday. However, the commemoration might be included with those days additionally using the Collect and possibly one of the texts that Bede authored which is in the hymnal (H82 217-218 and 271-272).

Event: Institution of Lay Ministries

These are often used in January or February after the Annual Meeting to institute the newly elected vestry members, officers of the Vestry and delegates/alternates to Diocesan Convention chosen at the same time. Additionally, the officers of other parish organizations may be included at this time. The V Commissioning of Lay Ministries is in BOS 179-195. The rite is found in the computer at: C:\Documents and Settings\Outer Office\My Documents\Worship Materials\BCP Services\New Ministry - Clergy or Laity and may be updated/saved and added to the appropriate bulletin (both 8 & 10 a.m.) immediately before the Peace.

Event: Bishop's Visitation

The office of the Bishop visiting will send out both information and also will ask for information prior to the Bishop's Visit. If there are to be Baptisms (w/or without Confirmations, Receptions, Reaffirmations), the color of the day is to be white. If there are to be Confirmations/ Receptions/ Reaffirmations, the color of the day is Red. If there are neither Baptisms nor Confirmations, Receptions or Reaffirmations, the color of the day follows the Church calendar. The two items that are added for a visitation are: The Episcopal Blessing (BCP 523 starting with "Our help...") and the welcoming of the Bishop which is placed at the beginning of the service and precedes the Opening Hymn. It is found in the computer at: C:\Documents and Settings\Outer Office\My Documents\Worship Materials\BCP Services\Episcopal Services

Event: Blessing of Items

This rite is used when some new vestment, etc. is being blessed and is found at BOS 196-213. It is adapted for the item(s) being blessed and is placed in the service immediately after the offertory and prior to the Sursum Corda. An example of this rite is found in the computer at: C:\Documents and Settings\Outer Office\My Documents\Worship Materials\BCP Services\Blessings of Items

Event: Birthday Prayers

The Prayer for birthdays & anniversaries (BCP 830 #51) is added immediately following the Postcommunion Prayer usually on the second Sunday of the month at the 8 & 10 a.m. services.

ITEM: Bulletin Inserts

Each week, two pages are included with the Service Bulletin outlining special concerns and announcements for the week.

One page is the insert provided by The Episcopal Church Center for the particular Sunday. It is found at < http://www.episcopalchurch.org/126259_ENG_HTM.htm >

The other page is comprised of several sections. The contents come from a number of sites:

1. Intercessions
 - a. The first bullet point remains the same except for the last sentence which follows a two month rotation found on the second page of the Bulletin Insert Page being revised (C:\Documents and Settings\Outer Office\My Documents\Worship Materials\Bulletin Inserts\2011 Services)
 - b. The Anglican Cycle Prayer is taken from: < <http://www.anglicancommunion.org/acp/> >
 - c. The Diocesan Cycle of Prayer is taken from < C:\Documents and Settings\Outer Office\My Documents\Worship Materials\Intercessions\Diocesan 2011 Intercessions.wpd > which is itself taken from < <http://www.ladiocese.org/calendars/cycle-of-prayer.html> >
 - d. The fourth bullet point remains the same.
 - e. The list of ill is updated from the prayer list in the narthex.
 - f. The list of those who have died is updated from the prayer list in the narthex.
 - g. The flowers/sanctuary lamp is updated from the information in the list supplied by the head sacristan.
2. The schedules for the clergy are provided by the clergy upon request.
3. The Readings for the next week are found at < C:\Documents and Settings\Outer Office\My Documents\Worship Materials\Lectionary\Lessons - Year A - 10-11.wpd >
4. The weekly schedule is taken from the monthly calendar published in the parish (example: < C:\Documents and Settings\Outer Office\My Documents\Quill\2011 Quill & Calendar\September 2011 Calendar.wpd > and from notes and messages sent to the bulletin editor.
5. The announcements come from notes and messages sent to the bulletin editor.
6. The list of those serving comes from the second -third page of the Bulletin Insert Page being revised (C:\Documents and Settings\Outer Office\My Documents\Worship Materials\Bulletin Inserts\2011 Services); the counters list is found at: < C:\Documents and Settings\Outer Office\My Documents\Worship Materials\Counters May-September 2011.wpd > or a more recent updated page.

A pdf. of these two pages are sent each week to the webmaster for inclusion on the web-page.

ITEM: Prayers of the People

The Prayers of the people are taken from < <http://oplater.net/prayer.htm> > with the appropriate Sunday chosen in Years A, B or C. In Lent, if there are not catechumens being prepared for baptism, those prayers are omitted. Sometimes questionable wording (re: “conversion of the Jews”, etc.) should be checked with the clergy. These prayers, appropriately formatted are added to the weekly bulletins. A copy of the prayers which includes the specific people mentioned in the bulletin insert is composed for the intercessors each week and provided to the Verger for the services.